I am writing to express interest in receiving additional support with my application for RJED Grant Round 2 via advice and support to be provided by a third-party grant writing expert.

**Contact Details:**

|  |  |
| --- | --- |
| Your name |  |
| Organisation name |  |
| Preferred contact details (email or phone) |  |
| Alternate contact details (email or phone) |  |

**Declaration and consent:**

|  |  |
| --- | --- |
| I declare that my organisation meets all of the criteria to be an eligible organisation for the purposes of the RJED program as outlined in Section 4.1 of the Grant Opportunity Guidelines | Yes/No |
| I declare that my organisation employs less than 15 employees | Yes/No |
| I declare that my organisation reports an aggregated turnover of less than $10 million | Yes/No |
| I consent to the NIAA disclosing my personal information (name, work organisation and contact information) to the third party service providers listed below so they may contact me about accessing their RJED grant writing support services | Yes/No |
| I understand that while I have an opportunity to nominate a preferred provider, NIAA will allocate work to the third party service providers listed below taking into account a variety of factors and my preference may not always be able to be supported. | Yes/No  Name of preferred provider OR ‘no preference’ |
| I understand that grant writing support service providers are contracted by NIAA to provide no more than 5 hours support per applicant (unless agreed in writing), and that they will provide advice and mentoring only – they may not write the grant on behalf of an organisation. | Yes/No |

**PRIVACY NOTICE**

Your personal information is protected by law, including the *Privacy Act 1988* (Cth) and the Australian Privacy Principles. This Privacy Notice describes how the National Indigenous Australians Agency (Agency) handles your personal information.

How and why do we collect your personal information?

The Agency collects your personal information (name, work organisation and contact information) so you can access Remote Jobs and Economic Development (RJED) grant writing support services from one of our third party providers. These third party provides must comply with strict privacy and information security obligations in their contracts with the Agency.

The Agency collects this information from you when you complete this expression of interest form.

How do we use and disclose your personal information?

The Agency may disclose your personal information to one or more of the following third party providers:

* Blax Capital Pty Ltd
* Mahjae Pty Ltd (trading as Whitney Consulting)
* Morris & Piper Advisory Pty Ltd

It is unlikely the NIAA or the third party providers will disclose your personal information overseas.

What happens if you do not provide your information?

Accessing the RJED grant writing support services is entirely voluntary. It is not mandatory or an eligibility requirement for the grant opportunity and there are no consequences if you choose not to use this service.

The Agency’s [Privacy Policy](https://www.niaa.gov.au/pmc/who-we-are/accountability-and-reporting/privacy-policy) explains how we handle your personal information, how you can request access to or correct the personal information we hold about you, who to contact if you have a privacy enquiry or complaint and how we will handle a complaint.

To find out more about how we manage personal information you can contact:

Post:

The Privacy Officer

National Indigenous Australians Agency

PO Box 2191

CANBERRA ACT 2600

Phone: 02 6152 3080

Email: [privacy@niaa.gov.au](mailto:privacy@niaa.gov.au)

Each third party provider’s privacy policy can be found at the link below:

* [Blax Capital Pty Ltd](https://blaxcapital.com.au/privacy-policy)
* [Mahjae Pty Ltd (trading as Whitney Consulting)](https://whitneyconsulting.com.au/privacy-policy/)
* [Morris & Piper Advisory Pty Ltd](https://www.morrispiper.com/privacy-policy-1)